SHORT NOTE OF THE PLENARY MEETING OF THE SENTENCE REVIEW COMMISSIONERS HELD ON 10th DECEMBER 2020 VIA WEBEX

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| **Present:** | Ms Clodach McGrory | Chairman |
|  | Prof John Jackson | Commissioner |
|  | Dr Adrian Grounds | Commissioner |
|  | Dr Micaela Greenwood  | Commissioner  |
|  | Mr Tim Thorne | Commissioner |
|  | Mrs Kerry McIlwaine  | Deputy/Sec to the Commissioners |
|  | Mrs Karen Weir | Secretariat |
|  | Miss Laura Cooke | Minutes |
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| **Apologies:**  | Mr Dermot Harkin | Secretary to the Commissioners |

1. Ms McGrory welcomed everyone to the meeting and thanked them for their attendance. Apologies were noted.

2. The note and minute of the previous meeting were discussed and agreed.

3. Mrs McIlwaine updated the Commissioners on Budgets and FOI requests.

4. The position on the current SRC caseload was discussed and case updates provided.

5. Commissioner guidance documents were discussed and updates agreed.

6. The Chairman’s Report, upcoming meetings and potential re-appointments were also considered.

8. Commissioners were advised that arrangements would be made shortly in respect of their end of year appraisals.