**MINUTE OF THE PLENARY MEETING OF THE SENTENCE REVIEW COMMISSIONERS HELD ON 9 May 2018**

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| **Attendees** | Ms Clodach McGrory  Dr Micaela Greenwood  Mrs Anne Grimes  Prof John Jackson  Mr Tim Thorne  Dr Adrian Grounds  Mrs Gillian McClearn  Mrs Kerry McIlwaine  Mrs Karen Weir | Chairperson  Commissioner  Commissioner  Commissioner  Commissioner  Commissioner  Secretary to the Commissioners  Deputy Secretary  (minutes) |

1. Ms McGrory welcomed everyone to the meeting and thanked them for their attendance.
2. The note and minute of the previous meeting were discussed and agreed with one amendment.
3. Ms McGrory confirmed that further Commissioner training on decision writing would be included at the next plenary meeting.
4. A presentation was given on GDPR/LED which reinforced the need to be vigilant when handling case papers and emails etc.
5. Ms McGrory updated the Commissioners on the proposed research project which will include a 20 year of the work of the Sentence review Commissioners.
6. Ms McGrory advised that the draft legislation on the Legacy cases has now been issued to the political parties.
7. The position on the current SRC caseload was discussed.
8. A Data Protection Officer (DPO) has not yet been appointed for the Sentence Review Commissioners. There is a perceived conflict of interest for the DPO to be appointed from within the SRC or Secretariat and alternative options are currently being considered.
9. The next Plenary meeting is to be held in the autumn.