**MINUTE OF THE OF PLENARY MEETING OF THE SENTENCE REVIEW COMMISSIONERS HELD ON 16 JULY 2014**

*Present:* Ms Clodach McGrory Chairman

 Dr Adrian Grounds Commissioner

 Prof John Jackson Commissioner

 Mrs Kerry McIlwaine Deputy Secretary

Mr Mark Murtagh Minute Taker

Dr Duncan Morrow Commissioner

 Mrs Moya Cushley Secretary to the Commissioners

Mrs Karen WeirSecretariat

1. Ms McGrory welcomed everyone to the meeting and thanked them for their attendance. There were no apologies.
2. The note and minute of the previous meeting were discussed and agreed with no amendments.
3. Ms McGrory advised that Sir Jonathon Stephens had recently been appointed as the Permanent Secretary of the NIO. Mrs Weir stated that she was currently in the process of arranging a meeting between him and Ms McGrory.
4. Mrs McIlwaine explained that a new media advisor for SRC had just been appointed.
5. The Commissioners discussed the recruitment of new Commissioners.
6. The current position on each active case currently before the Commissioners was discussed.
7. Mrs Cushley informed the Commissioners that she would be leaving her post on July 2014. All offered their best wishes and thanked Mrs Cushley for her hard work and support throughout the years.
8. The date for the next Plenary was agreed and will be held on 24 September 2014.

16 July 2014