**MINUTE OF THE OF PLENARY MEETING OF THE SENTENCE REVIEW COMMISSIONERS HELD ON 18 JULY 2013**

*Present:* Ms Clodach McGrory Chairman

 Dr Adrian Grounds Commissioner

Prof John Jackson Commissioner

 Dr Duncan Morrow Commissioner

 Mrs Moya Cushley Sec to the Commissioners

 Mrs Kerry McIlwaine Deputy Secretary

 Mr Mark MurtaghSecretariat

 Mrs Karen Weir Minute Taker

1. Ms McGrory welcomed everyone to the meeting and thanked them for their attendance.

2. The note and minute of the previous meeting were discussed and agreed subject to minor amendments.

3. The action points from the previous meeting were discussed and updates were given on the current position. It was decided that a Memorandum of Understanding should be drawn up between SRC and the Northern Ireland Office.

4. The Chairman provided an update on her recent meeting with the sponsoring Department where she had discussed the recruitment of additional Commissioners.

5. It was decided that the policy on Damaging Information should be revised and should be discussed again at the next Plenary meeting.

6. The current position on each active case currently before the Commissioners was discussed.

7. The next Plenary meeting will be held on 17 September 2013.

18 July 2014