SHORT NOTE OF THE PLENARY MEETING OF THE SENTENCE REVIEW COMMISSIONERS HELD ON 8TH NOVEMBER 2019

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| **Present:** | Ms Clodach McGrory | Chairman |
|  | Ms Anne Grimes  | Commissioner |
|  | Prof John Jackson | Commissioner |
|  | Dr Adrian Grounds | Commissioner |
|  | Dr Micaela Greenwood  | Commissioner (via conference call) |
|  | Mrs Kerry McIlwaine  | Deputy/Sec to the Commissioners |
|  | Miss Laura Cooke | Minutes |
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| **Apologies:**  | Mr Tim Thorne | Commissioner |
|  | Mrs Gillian McClearn | Secretary to the Commissioners |

1. Ms McGrory welcomed everyone to the meeting and thanked them for their attendance.
2. The note and minute of the previous meeting were discussed and agreed.
3. Mrs McIlwaine updated the Commissioners on their responsibility under GDPR for the personal information that they have on their lap tops. The Commissioners discussed the Training Day and various matters that had arisen.
4. The position on the current SRC caseload was discussed.
5. Rule 17 - Privacy of Hearings was also reviewed.
6. The Chairman’s Report, upcoming meetings and potential recruitment were also considered.
7. The new SRC website was discussed further with Commissioners being asked for their comments or amendments before the site goes live.
8. Commissioners were advised that arrangements would be made shortly in respect of their end of year appraisals.