**SHORT NOTE OF THE PLENARY MEETING OF THE SENTENCE REVIEW COMMISSIONERS HELD ON 23 October 2018**

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| **Attendees** | Ms Clodach McGrory  Dr Micaela Greenwood  Mrs Anne Grimes  Prof John Jackson  Mr Tim Thorne  Dr Adrian Grounds  Mrs Gillian McClearn  Mrs Kerry McIlwaine  Mrs Ciara Skelly | Chairperson  Commissioner  Commissioner  Commissioner  Commissioner  Commissioner  Secretary to the Commissioners  Deputy Secretary  (minutes) |

1. Ms McGrory welcomed everyone to the meeting and thanked them for their attendance.
2. The note and minute of the previous meeting were discussed and agreed with one amendment.
3. Mrs McIlwaine updated the Commissioners on their responsibility under GDPR for the personal information that they have on their lap tops.
4. The position on the current SRC caseload was discussed.
5. Ms McGrory advised the Commissioners that the draft NI Stormont House Agreement Bill is currently out for consultation. The Chairperson has responded on behalf of the Commissioners. In light of this it was agreed that an ad-hoc Rules sub-committee would be established in preparation for potential changes.
6. Ms McGrory updated the Commissioners on the proposed research project. The NIO rejected the application on the basis of wider financial pressures on the public purse. This may be further considered if funds become available. The training event, scheduled for Jan/Feb may result in statistical analysis for publication in the annual report and this could be used to further future research requests.

7. The SRC website was discussed; Mrs Skelly agreed to look into receiving training to allow for updating the current website.

8. A training event will be scheduled in early 2019 and the next Plenary meeting is to be held in the Spring.